

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
July 24, 2023

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to approve the quarterly interest transfer. Mr. Wade read Resolution 5443 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for 2nd Quarter 2023 and dispensing with the second reading. Mr. Carolus noted that the next interest transfer would require a supplemental appropriation resolution in addition to the transfer. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Carolus asked the Board to approve the street lighting assessments for next year. Mr. Carolus noted that this year's Resolution included a one percent fee to help offset rising costs due to the difference between when we pay the utility bills versus when they are collected, which is up to two years. Any money collected for the fee will remain within the streetlight assessment fund. Mr. Wade read Resolution 5444 – A Resolution levying a special assessment on lands in Clearcreek Township for funding 2024 Street Lighting Districts and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5438 – A Resolution awarding/rejecting the Pickleball Court Construction Project at Patricia Allyn Park to the lowest and best responsive bidder and dispensing with the second reading. Mr. Clark, Township Administrator noted that the bid was updated to use fixed posts. After a short discussion with the Board, Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5445 – Resolution dedicating a portion of Clearcreek Township's share of funds from the American Rescue Plan Act to fund various projects and dispensing with the second reading. Mr. Clark updated the Board on the uses for the ARPA funds. After a short discussion, Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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Mr. Wade read Resolution 5446 – A Resolution determining that the maintenance of the listed, specific tracts of land constitute a nuisance (grass/weeds), dispensing with the second reading, and declaring an emergency:

1. 3075 N St. Rt. 42; Parcel ID #09-21-400-026
2. 2284 Presley Court; Parcel ID #08-15-226-016.

Mr. Palmer, Planning and Zoning Director, updated the Board on the properties described in the Resolution. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept the generous donation of \$427 from the Springboro Fraternal Order of Eagles to benefit a future Fire District equipment purchase. Mr. Wade asked for a motion to accept the donation. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, noted that National Night Out was scheduled for August 1st at Patricia Allyn Park.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – July 10, 2023, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Accept the resignation of Michael Dean effective September 15, 2023.
- 4 Approve the revised job description for Finance Coordinator and immediately post for hire the employment position of Finance Coordinator.

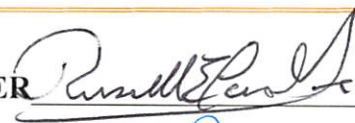
Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked if there were any staff updates. Mr. Clark updated the Board on efforts to paint and floor the Administration building.

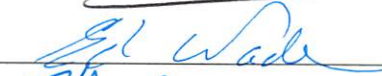
With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:17 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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FISCAL OFFICER



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